

**ST. MARY'S COUNTY GOVERNMENT
DEPARTMENT OF THE
COUNTY ADMINISTRATOR**

Dr. Rebecca B. Bridgett, County Administrator



Commissioners of St. Mary's County

James R. Guy, President
Eric Colvin, Commissioner
Michael L. Hewitt, Commissioner
Todd B. Morgan, Commissioner
John E. O'Connor, Commissioner

ST. MARY'S COUNTY COMMISSION FOR WOMEN

DATE: May 20, 2019 at 5:30 p.m. Room 14, Potomac Building

PRESENT: Norma Pipkin, Chair, Erin Walker, Vice Chair, Marta Kelsey, Joanna Colvin, Juanita Nether, Mary Ludwig, Catherine Stewart, Rose Frederick, Jennifer Brown, Taylor Spencer-Davis, Cynthia Brown, and Debra Kane. Guests Sharon Ferris, Buffy Giddens, and Brenda Quintero.

ABSENT Katie Werner, Secretary

Item # 1

Motion: A motion was made to accept the April 15, 2019 meeting minutes and notes (notes provided by CFW Secretary).

By: Mary Ludwig

Second: Marta Kelsey

For: All

Against: None

Item # 2

Motion: A motion was made to approve the corrective notes of April 15, 2019

By: Joanna Colvin

Second: Taylor Spencer-Davis

For: All

Against: None

Item # 3

Motion: A motion was made to continue with the \$2,000 Jane Hale-Sypher Scholarship Fund for the Fall and Spring of FY19-20 to the College of Southern Maryland. The remainder of \$2,450 into the endowment fund of CSM.

By: Marta Kelsey

Second: Juanita Nether

For: Motion did not carry- further research to be done regarding tuition costs

Against: All

Item # 4

Motion: A motion was made to use the remaining monies in the budget for the National Women's History Project- \$58.14 for 100th anniversary pins, bracelets and magnets, \$140 in gift cards from Panera for strategic planning meeting, and \$50 Dunkin Donuts gift card and three \$50 Target gift cards for raffles at the schools.

By: Catherine Stewart

Second: Taylor Spencer-Davis

For: All

Against: None

]

Item # 5

Motion: A motion was made to adjourn the meeting at 7:20 pm

By: Mary Ludwig

Second: Marta Kelsey

For: All

Against: None

Notes from the
St. Mary's County Commission for Meeting
May 20, 2019

The meeting was called to order at 5:32 p.m. Members present were: Norma Pipkin (Chair), Erin Walker (Vice-Chair), Joanna Colvin, Marta Kelsey, Mary Ludwig, Juanita Nether, Taylor Spencer-Davis, Rose Frederick, Jennifer Brown and Catherine Stewart. Cynthia Brown, Buffy Giddens, and Debra Kane were also in attendance. Guests included Sharon Ferris from the Office of the County Commissioners and Brenda Quintera.

Minutes and Notes - Mary Ludwig moved and Marta Kelsey seconded that the Minutes from the April 15, 2019, meeting be approved as submitted with recommended corrections to the notes. All voted in favor of the motion.

Board Docs Database - Sharon Ferris provided information regarding the amended reporting requirements for Commissions. Debra Kane will be responsible for inputting CFW agenda data for inclusion in the Board Docs database. Board Docs is used by the County commissions to prepare agendas and minutes to keep it consistent throughout the county.

Committee Reports

- **Jane Sypher Scholarship** - A check in the amount of \$4,500 will be presented to CSM during the St Mary's County Commissioners Meeting on 21 May 2019. Currently, scholarships in the amount of \$2000 are awarded. Marta Kelsey proposed that we continue issuing scholarships in the amount of \$2000, and motion was seconded. Discussion ensued regarding the distribution of earned money between direct scholarship awards and adding to the endowment funds. It was decided that further research with CSM regarding tuition costs was needed. The motion did not carry.
- **Dating Violence** - "One Love" Organization presented dating violence discussion to Great Mills High School. Norma Pipkin and Marta Kelsey attended the discussion and reported good student attendance, encouraged by the involvement of the Great Mills High Principal. It appears that the format used by One Love would be more effective in an interactive class room environment as opposed to a general audience. Ongoing efforts continue to find a more effective way to get the word out to the students.
- **FVCC** - Meeting was held on 24 April 2019. Shoe Cards with corrected information were printed and made available for distribution. Medstar continues to not provide statistics and reports to the Council. In addition, they have had no representation at the last several FVCC meetings. Taylor Spencer-Davis (FVCC Chair) will review the by-laws regarding this matter. Suggestions to correct this situation included sending a joint letter to the County Commissioners and MedStar officials addressing the issues. A meeting with Cynthia, Taylor and Mary will be planned to further discuss this issue and seek solutions. The possible involvement of Judge Abrams was also proposed. Preliminary plans and requirements for upcoming Fatality Review were discussed. Next scheduled meeting is 24 July 2019.

Budget - Expenditures for 200 Tote bags, 500 pens, \$50 Dunkin Donuts Gift Card, (3) \$50 Target Gift Cards, and printing of the Shoe Cards were completed. Catherine Stewart moved, and Marta

Kelsey seconded, that we expend the remaining balance as follows: \$140 Panera Gift Card, \$58.14 for Women History Project, and Target Gift Card of \$152.15.

Youth Service Award. Catherine Stewart is completing the nomination form for Ashley Williams. She is in contact with Ashley's family for further information regarding Ashley's achievements. The nomination form will be submitted by this Friday (24 May 2019). The CFW will be identified as the nominator.

CFW Officer Elections - The following slate has been submitted, and will be voted on during the CFW retreat: Erin Walker - Chair, Rose Frederick - Vice-Chair, and Katie Werner - secretary. All members are eligible for elections.

CFW Annual Retreat - The retreat is planned for either 13 July or 20 July. Final date is pending arrangements for location. Mary Ludwig will contact Katie Werner regarding the possible use of her firm's conference room. Gift certificates from Dunkin Donuts and Panera will be used for food during the retreat. Mary Ludwig will reach out via e-mail to members for suggestions and assistance in setting up the day's agenda.

Upcoming Events:

June 17, 2019 - Commission for Women Meeting
July 15, 2019 - Commission for Women Meeting
July 13 or July 20, 2019 - CFW Annual Retreat

Mary Ludwig moved and Marta Kelsey seconded that the meeting be adjourned. All voted in favor of the motion. The meeting adjourned at 7:37 p.m.

Respectfully submitted,

Mary Ludwig for
Katie Werner, Secretary

**OUR NEXT MEETING IS June 17, 2019
5:30 P.M., ROOM 14 (REGULAR MEETING)**

SEE YOU THEN ☺